

July 21, 2020
Somerset Board of Public Affairs Meeting

Members present were Jim Wilson and Greg Litzinger. Also present was Paul Weiner

Minutes: The minutes of the June 16, 2020 meeting were read by Jim. Greg motioned to approve, seconded by Jim.

Discussion on dormant taps came up again, we need to make sure our proposed parameters meet any legal standards that may apply. The board would like Kelly to show Wil Flautt our parameters and get his advise. Our proposed parameters are as follows:

1) Seasonal tap, a line connected to the main with a meter but not connected to a structure. When in use these taps will be billed for usage and the monthly minimum fee. They will also be charged a turn on & turn off fee.

2) Unconnected Tap, Existing taps not metered, not connected to a structure. No monthly fee, however if customer wants to re-activate and reconnect to a structure there will be a reconnection fee, and the monthly minimum fee and usage charges thereafter.

3) Unconnected Tap, Existing taps not metered, not connected to a structure that are reconnected when a new main line is installed will be charged the monthly minimum fee for 1 year then no fee unless reactivated and reconnected to a structure, then there will be a reconnection fee the monthly minimum fee and usage charges thereafter.

4) All other taps that are metered and connected to structures must pay the monthly minimum fee and any applicable usage.

Discussed shut-offs, someone from HAPCAP is supposed to contact Jim concerning financial assistance that may be available. We will hold off until we hear from HAPCAP.

Pay Ordinance 10-2020: The bills were reviewed, Greg motioned to approve, seconded by Jim

Pay Ordinance 11-2020: The bills were reviewed, Greg motioned to approve, seconded by Jim, however we would like to see the specifics of the credit card charges at our next meeting.

Discussion concerning the recent motor replacement on pump #2 at the Water Plant. The new motor is installed and working properly and the old motor will be rebuilt at a cost of (+/-) \$2700.00. However it was also discovered the existing pumps, which were installed in 2004 are somewhat bound up and are causing the electric motors to labor harder than normal. The Board ask Paul to get a quote for pulling one of the pumps for further inspection.

Paul presented a list of spare parts that need to be ordered. The Board approved getting item numbers 10 and 50 at a cost of (+/-) \$400.00. Other items not urgently needed will be ordered later with board approval.

Paul informed the Board Dr. Mike Clouse's water service was not included in the new water line project. This may or may not result in a small change order.

The Mayor and Council member Bill Mohler joined the meeting to discuss the proposed new position of Village Manager. After much discussion no decisions were made. Discussions will continue in the future.

Jim and Greg went over the financials. Nothing to report.

With nothing further to discuss, at 7:45PM Greg motioned to adjourn second by Jim. Meeting adjourned

President Jim Wilson

Fiscal Officer Kelly Beem