

January 20, 2015

On Tuesday, January 20, 2015, the Board of Public Affairs met in regular session at 6:00PM. Present were President Jim Wilson, Members Dick Pettit and Greg Litzinger. Wasterwater Supervisor Paul Weiner, and Fiscal Officer Kelly Beem.

Guest attended was Julia Clouse for Brian Clouse

Minutes from Jan 6th, 2015 were read by Jim Wilson, and Greg Litzinger motioned to approve and Jim Wilson Seconded. All passed the motion.

Meter reader is still estimating and not reading meters. Dean worked with him for a day or so and turned him loose again.

Julia Clouse shared concerns again about her brother in laws house using 3,000 gal of water when he is not there. There was no leak and the reading stands. The meter showed usage and that they are responsible. The readings are now the same since everything has been turned off.

Smoke Tests were presented by Paul and the Board reviewed them. Paul is to draft a letter to customers explaining the results.

Paul is to get prices to fix the hydrant that was hit. He will see if it requires a new hydrant or if the current one will work. He is to report back.

Jim motioned to have 2 meters replaced in the trailer court that are not working. Greg seconded and motion was approved by all.

6:50 PM, Judy Ward came in.

Paul presented to board that a Rotors and bearings need immediate repairs at the Sewer plant. He is to get prices and report back, but he said it will be very costly.

Kelly presented a couple issues on the water side. The Somerset Art Society moved from their rental in July 2014 and have been paying the monthly bill. They are asking for a refund because they thought it was all taken care of. The Board disagreed on that and the bill stands. They are due a credit of \$26.94 due to the meter being misread.

Also, according to ORC we can only charge \$5.00 more for NSF than the bank charges us. To keep our \$50 Non-sufficient amount, we can charge \$40.00 for NSF and \$10.00 administrative costs.

The Board agreed to change the verbiage regarding the past due amounts on bills. The new bills will say "Any past due amount over 30 days will be shut off without further notice".

Kelly asked to elect a president. Greg motioned to re-appoint Jim Wilson as president. Jim seconded his motion.

Kelly presented Tiffiny Miller to board as a potential Utility Clerk. Dick motioned to offer Courtney Snider the position since she came in to fill the position when Morgan Lester quit. No other motion or discussion made on that.

At 7:15PM, Jim calls for Executive session to discuss the issues. All voted in agreement

The Board returned at 7:30 and I had to leave to go to the Council meeting.

The meeting adjourned at 7:35pm.

Jim Wilson, BPA Presdient

Kelly Beem, Fiscal Officer