

**JANUARY 21, 2020**  
**VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING**

**Members present were Jim Wilson, Karen Cooperider and Greg Litzinger. Also present were Ike Hynus and Kelly Beem.**

**Minutes:** Jim read the minutes from January 7, 2020. Greg motioned to approve, seconded by Karen. All voted Aye.

**Pay Ordinance 02-2020:** The Board reviewed the payables. Karen motioned to approve, seconded by Jim. All voted Aye.

Kelly gave the Board Members a flyer for OHIO BWC Safety Congress held in Columbus on March 11-13. BPA will send someone to it.

Kelly will contact Mike Flautt about the extra unit being billed this month at 108A East Main St.

**Handbook:**

BPA made changes to the Handbook for Council approval. The following changes were motioned by Karen, and seconded by Greg. All voted Aye.

**Overtime:** Overtime hours will be paid for any hours worked over 8 hours a day, regardless if Holiday, Vacation and Sick time is taken in the same week. And overtime will not be based on a 40 hour work week as stated above.

**Holidays:** Add: Employees will receive the same number of paid Holidays that all State, Federal Governmental Agencies observe. Including: Martin Luther King Day, Presidents/Washington Day, Columbus Day, and Veterans Day, etc..

. Employees who wish to have Holiday Pay included in their paycheck and worked that Holiday, can receive double (2) time pay for that day, unless they want to use that Holiday as a day off during the same pay period.

Karen motioned to appoint within the departments a Safety Coordinator and an Inventory-Asset Management Coordinator, seconded by Greg. All voted Aye.

The BWC Compliance Closing Meeting was held on Friday Jan. 17<sup>th</sup>. A few minor findings that have already been corrected was noted.

Ike would like to put the old Chevy Blazer up for bids as we don't use it any longer. Greg motioned to approve, seconded by Jim. All voted Aye.

Paul needs to order new VFD's so he will have a spare. Ike is to have Paul get prices and bring to next BPA meeting.

Ike brought up the door hangers. He said it is very hard to stop and go on N. Columbus to hang them. BPA wants to know what other Villages do to notify people of shut offs.

Mitch Altier joined the meeting at 7pm. Jim asked that he provide mapping of the Village, and discussion was held on line extensions, lines that new replaced. Mitch will get this all together by Tuesday's Council Meeting if possible. Mitch gave Kelly Waterline Extension Surveys to get out to the public. Kelly will share on Facebook and website.

No further business to discuss, Jim motioned to adjourn, seconded by Karen.

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President Jim Wilson

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Fiscal Officer Kelly Beem