

**NOVEMBER 17, 2015**

**THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON, GREG LITZINGER AND KAREN COOPERIDER PRESENT. EMPLOYEES KELLY BEEM AND PAUL WEINER WERE ALSO PRESENT.**

**MINUTES:**

Jim read the minutes from November 3, 2015. Greg moved to approve the minutes, seconded by Karen. All voted Aye.

**PAY ORDINANCE:**

The Board reviewed the pay ordinance. Greg moved to approve the ordinance, seconded by Karen. All voted Aye.

**OLD BUSINESS:**

Discussion was held on tenant/landlord situations. Kelly gave the board handbooks to read.

**NEW BUSINESS:**

Paul gave Jim a contract from Cathodic Protection System for 2016. It was for \$854.00 and it covers everything for High Street.

**EPA VIOLATION LETTER FOR REVIEW:**

Paul and the board reviewed The EPA violation letter dated November 3, 2015, and made notes to be completed. Paul is to reply to EPA and send the Board a copy of it. Kelly and Paul will work on a letter to residents and businesses regarding the smoke test results, and give them a deadline of 90 days after date of the letter. There will be penalties applied if they do not repair their property.

Kelly states that there is an Ethics seminar coming up in December. They can do the webinar if they choose to.

The board wants to review the water/sewer rate schedule next month.

Jim moved to go into executive session to discuss Personnel Evaluations. Greg seconded. All voted Aye.

They entered executive session at 7:15pm.

They returned to regular session at 7:30pm.

No action taken.

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President Jim Wilson

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Fiscal Officer Kelly Beem