

**NOVEMBER 19, 2019**  
**VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING**

**MEMBERS PRESENT WERE** Jim Wilson and Greg Litzinger. Also present were Kelly Beem and Paul Weiner. Council member Mechelle Siemer arrived around 7pm.

**Guest:** Mitch Altier was here to discuss the upcoming Water Improvement Project. The Bids should go out by February, with Spring 2020 Award and start of the project. It was brought up that West Gay Street waterlines are very old and Jim asked if it could be included in this project. Mitch gave a quote of an additional \$140,000, to replace the lines which would increase the loan payment. Jim asked Kelly to come up with the figures and cost by the next meeting.

**Minutes:** Jim read the minutes from October 15, 2019. Greg motioned to approve, seconded by Jim.

**Pay Ordinance 19-20:** Jim and Greg reviewed the bills. Greg motioned to approve, seconded by Jim.

**OLD BUSINESS:**

Paul talked with Jim and Greg about the Gas Detectors. PK Safety has a complete kit for \$1105.00 and our guys can calibrate it themselves. Another quote from PK Safety for a Detector was \$705.00 plus \$99.00 twice a year for calibrating. Jim asked Paul to locate a Vendor closer to us to purchase a Detector. PK is out of California.

Mueller came in and trained our guys on how to repair hydrants. Paul received a quote on a complete repair kit, along with rubber fittings that are needed. Jim and Greg approved Paul ordering everything needed to repair the hydrants.

Kelly shared notes to BPA regarding Inactive accounts. She gave them copies to review that were in the computer system. Further conversations will be had.

**NEW BUSINESS:**

Kelly has an overpayment on a final bill from Joshua Price for \$13.26. She asked BPA permission to refund since it is over the \$10.00 limit. They agreed.

Greg motioned to approve the WSRLA Loan for the water project, seconded by Jim. Kelly will get council to approve and have Mayor sign.

**EPA Compliance Webinars:** In order to receive the 0% loan from EPA, half of our council and BPA members must complete a 6 hour course on Finance and Management by February. Kelly will keep this on the Agenda.

**Meter Reader:** Kelly had one person apply for the position.

Jim motioned to go into executive session with Greg and Mechelle to discuss Personnel. Greg seconded.

The meeting adjourned.

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President Jim Wilson

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Fiscal Officer Kelly Beem

