

NOVEMBER 7, 2017

THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON, KAREN COOPERIDER, AND GREG LITZINGER PRESENT. EMPLOYEES PRESENT WERE, PAUL WEINER, KELLY BEEM, AND STACEY HICKS.

MINUTES: President Jim Wilson read the minutes from October 17, Greg motioned to approve the minutes seconded by President Wilson.

PAY ORDINANCE: The Board reviewed Pay Ordinance 17-20. Greg motioned to approve the Pay Ordinance, President Wilson seconded.

OLD BUSINESS:

Dan Shull Okayed the tree removal by the High Street water tower. Paul is going to speak with Jay Holwick because he may be the point of contact for the tree at the N. Columbus Pump Station.

One load of riprap has been installed at the dam; the BPA said to have another load delivered. Stacey created a checklist to satisfy the monitoring stipulation and gave it to Ike.

Paul said the 6" tap at the new library would need to produce 1,000gal/min for 30 minutes; this could be a liability for the Village. Paul is to get Mitch from IBI involved and get the requirements and specifications for the building from the library.

NEW BUSINESS:

Kelly presented a spreadsheet with pricing from Verizon for the office phones. AT&T's pricing increased, and the Village would save money with Verizon. Karen motioned to go with Verizon, Greg seconded. Kelly will present the option at this evening's Village Council meeting.

Kelly said the property insurance is \$1,000 less this year. She also presented the option of paying \$75/year to cover the paper documents in the building. President Wilson motioned to approve the coverage, Greg seconded.

Paul said the hydrant wrench has arrived. He also said the generator at the plant would not stay running.

Paul is still experiencing issues with the VFDs at the plant. Mitch said a tech is coming tomorrow around 1:30 pm to download programming, make adjustments, and reinstall.

John & Patricia Luning are the new owners of 204 Fancy St. They were having issues with the sewer line, called Roto-Rooter, and had a backhoe dig up the line in their front yard. The Luning's spent \$159 for Roto-Rooter and \$400 for the digging (TOTAL \$559). The issue was the Village's responsibility to repair. Greg motioned to pay back the \$559 if receipts are provided. Karen seconded.

Kelly and Stacey presented information on a website called Official Payments. Many other cities, townships, and village's use this site as a way for customers to pay taxes, fines, and utility bills. The site charges the customer \$2.95 in addition to the amount of the bill to use their credit card for payment. Stacey will get more information on the requirements and costs for using Official Payments for the next meeting.

At 7:10 pm, rules were suspended to go into executive session to discuss personnel matters. Executive session ended at 7:25 pm. No action was taken.

With nothing further to discuss, Greg motioned to end the meeting, President Wilson seconded. The meeting adjourned at 7:30 PM.

President Jim Wilson

Fiscal Officer Kelly Beem