

DECEMBER 18, 2018
VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING

Members present were Karen Cooperider, Greg Litzinger and Jim Wilson. Also present were Ike Hynus and Kelly Beem.

Jim read through the minutes from Dec. 6th. With a minor correction, Karen motioned to approve, seconded by Jim. All voted Aye.

The water tower off N. High St may need to be surveyed to determine our right of way, and property lines. We need to contact property owners around it but need the survey first. Ike will have Paul contact Mitch.

The fuel pump was replaced in truck. Paul and Lane both turned in mileage while using their vehicles when the truck was down. BPA only wants them to use their vehicles when necessary, and not to do much traveling.

Ike said his electric motor came in. He also wants to let BPA know that the GAC Filters will need ordered in 2019.

Ike asked about the Clothing allowance, raises etc. He says Lane deserves a raise. He always comes in when needed for emergencies and he is very reliable. He would also like to see Lane and Brandon switch plants for a few weeks. This will refresh Lane at the water plant, and help Brandon at the sewer plant. They both need to take classes and get their licenses ASAP.

The contact relay at Sewer Plant is \$397.28. Paul needs to purchase.

Ike will get an estimate for Pump with Rotor spare for first of year. Check prices to rebuild the current one.

Water and Sewer rates were discussed. Karen motioned to raise water rates 3% and sewer rates 5%. Jim seconded her motion. All voted Aye. Kelly to see if Jerry can make notes on the inactive accounts while he is out reading meters. We need to know how many homes are no longer there.

Kelly reviewed with BPA the Financials and Bank Accounts.

Kelly reviewed the appropriations for 2019. Karen motioned to approve, seconded by Greg. All voted Aye.

Greg motioned to have Kelly purchase \$50.00 Walmart gift cards for the employees. Seconded by Karen. All voted Aye.

Kelly asked their opinion on changing the days off in the office from Thursday to Monday. Karen looked at her calendar to see how many 1st of months were on Mondays. She didn't have any objection to this stating there are only 4 months in 2019 that the 1st falls on Monday.

PAY ORDINANCE 23-2018 After reviewing the bills, Jim motioned to approve the payables, seconded by Karen. All voted Aye.

Jim motioned to go into executive session to discuss Personnel Salaries for 2019. Greg seconded his motion. All voted Aye. BPA gave Kelly their recommendations to present to council.

With no further business to discuss, the meeting adjourned. The next meeting will be January 15th.

President Jim Wilson

Fiscal Officer Kelly Beem