

DECEMBER 20, 2016

**THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON, AND GREG LITZINGER PRESENT. KAREN COOPERIDER WAS ABSENT. EMPLOYEES PRESENT WERE, BRIAN BORING, NATE COMPSTON, KELLY BEEM, AND STACEY HICKS. MITCH ALTIER FROM IBI GROUP AND BEN MERRILL FROM THE OHIO RURAL WATER ASSOCIATION ATTENDED AS GUESTS.**

**MINUTES:** The minutes from November 15<sup>th</sup>, were read by President Jim Wilson. Greg motioned to approve the minutes, seconded by Jim. There was no BPA meeting on December 6, 2016.

**PAY ORDINANCE:** The board reviewed the pay ordinances from 12/6/16 and 12/20/16. Greg motioned to approve the pay ordinance for 12/6/16, seconded by Jim. Jim motioned to approve the pay ordinance for 12/20/16, seconded by Greg.

**OLD BUSINESS:**

**SEWER LINE UPDATE:** All four technicians have been trained to use the VFD cards. Downing is finishing the punch-out list for the sewer project. Mitch presented Pay App #3 for Downing Construction for \$32,020.00. Greg motioned to approve, and Jim seconded.

**WATERLINE PROJECT:** Between Nate, Brian, and Greg the door at the North Columbus Pump Station will be repaired to control the water leaking under it. Nate can install the block to raise the threshold of the door, and Greg is going to cut the door to fit.

Ike and Mitch adjusted the cut-off mechanism switch pressure down approximately twenty pounds to relieve the pressure issues on South Columbus Street. The lines were flushed and the issue has been corrected.

Mitch spoke to Solar Bee, and they said we could try the aerator for a year, and if we decided not to keep it, they will charge the one-year rental fee and take it back. Mitch also found out the aerator can be left in the water year-round with adjustment of the solar panels toward sunlight. The aerator will be installed in the early spring of 2017.

There was an issue with water going over the dam and washing out gravel. The water has been diverted, and pouring will begin tomorrow.

The intake screen water line froze and busted. This was a wiring issue, and it will now be insulated with heat tape and needs to be checked yearly.

Mitch Altier presented to the BPA a change order for Doll Layman on the water project for \$35,733.10 to install a mixer on the lake to provide high-quality freshwater circulation.

The BPA is prioritizing the list of projects to be completed. Mitch is going to look into his list of projects he has that the Village would like to complete as well.

Mitch presented a change order for Doll Layman for \$10,196.45 for the VFD and breaker panel electrical upgrades. He also presented a Pay App #3 for Doll Layman for \$60,687.52 and Pay App #1 for Larry Lang for \$155,893.67. Greg motioned to approve the Pay Apps, and Jim seconded.

**NEW BUSINESS:**

Jim motioned to go into executive session to discuss personnel matters. Greg seconded. They entered executive session at 6:45 pm.

They returned from executive session at 7:05 pm. No action was taken.

The Village of Somerset Mayor, Tom Johnson III would like all village employees to complete the ethics training course on [www.ethics.ohio.gov](http://www.ethics.ohio.gov). This course is one hour in length and provides an overview of the Ohio Ethics Law. It is applicable and appropriate for state and local governments also. Kelly, Stacey, Greg, and Karen completed the training course. Ike, Paul, Nate, Brian, and Jim still need to complete the course.

Ben Merrill from the Ohio Rural Water Association created a Source Water Protection Plan using the 2002 EPA assessment. The Source Water Protection Plan only needs to be completed once and can be required for grants, so it is a “plus” to have a plan completed. The next step is for Ben to submit the plan to the EPA. After the plan’s acceptance, the EPA will present a certificate, map, and street signs stating we are a Source Water Protected Area.

Holy Trinity will receive a credit on their bill for \$150.00 and an apology letter due to the inconvenience of loss of water during the waterline project. Jim motioned to approve the credit, Greg seconded.

With nothing further to discuss, the meeting adjourned at 7:40 pm.

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President Jim Wilson

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Fiscal Officer Kelly Beem