

February 17, 2015

The Board of Public Affairs met in regular session at 6:00pm. Present were President Jim Wilson, and members Dick Pettit and Greg Litzinger. Kelly Beem and Paul Weiner were also present. Guests were Kathy Appleman and Nathalie VanSickle.

Minutes were reviewed from meeting on February 3, 2015. Greg motioned to approve the minutes, seconded by Jim.

Smoke tests letters are being sent out to all the residents involved.

The Pay Ordinances for the Water and Sewer department were reviewed and approved.

Paul reports that Dean worked with Cord this week with the meter readings. Dean is very optimistic that Cord will do a good job from now on.

In order to be compensated for the hydrant that was hit by an uninsured motorist, Kelly is to contact our Solicitor Will Flautt to file charges. He will need the accident report and a bill for repairs.

Parts for the shaft and bearings have been ordered, but it will take about 8 weeks to get here.

Paul reports that the Pump Station at N. Columbus St. is in need of repairs as soon as possible. The total cost is \$3522.00. The board approved Paul to have the repairs made.

The board asked to see the time sheets from the last pay period. They are very concerned with the amount of overtime we are paying. They are looking for ways to improve this.

Kelly talked to Chief Vandenmark about the guys leaving the garage doors open. He will let them know to make sure all doors are closed when they leave.

Kelly informs that board that Courtney's last day was Friday, Feb. 13<sup>th</sup>. Tiffany is doing very well and catching on quickly. The girls in the office are taking Courtney to lunch and having a baby shower for her.

Paul is to look for a location to install a new bulk water system. They are looking for a well-lit location that will prohibit people from breaking in.

We need to draft a letter to the Trailer Court owner, stating that we will now read and bill for the 3 master meters. It will be up to the Owners to collect from his renters. Kelly needs to see if Will Flautt has heard anything from the owner, and we need to proceed with the correct billing of the 3 meters.

Kathy Appleman approached the Board with problems regarding her water bills. They have not been consistent for a very long time. The board assured her that the problem with our meter reader is being corrected and her bills should be more in line with her normal usage. Paul is to check her meter daily to determine if she has any problems. We explained the rate increase in December and the low bills that she received previously were incorrect, and that's why her current bill is high. Nathalie VanSickle also complained about her bill as well.

Tom Johnson came in to meeting. He is concerned about the Village getting a loan for \$250,000. We were denied the grant for this. He isn't sure who is denying us the loan. But if we take out a loan, it would cost about \$5,000.00 a year to pay it back. Kelly is to not pay the LGIF loan that ME Group is asking for until it is approved by Tom.

Tom reports that the financial statement isn't getting any better at this point. Debt service interest payment is due in July, so it looks like the BPA will have to ask for additional monies to cover this payment. He is concerned about the amount of overtime that the Water/Sewer depts., are getting. If the BPA asks for money to cover the loan payments, the Council may say no overtime at all for them. We need to have control of our staff and let them know they need to work with us to resolve these issues. Kelly will look into issues of salary employees, a part time employee, with other departments. We could hire a licensed Operator to come in and work weekends to eliminate overtime.

North Drive pump station. Paul states that there is a problem with the VFD or Pump. He is having someone come check it out. If it's the pump, it will be around \$5,500.00 to repair

Wannabee's: Paul is to create a letter for Kelly to send to them.

The snack bar is not paying for all their sewer taps. Kelly is to check minutes to see what was agreed upon and follow up.

Motion to adjourn at 7:30pm was made by Greg, seconded by Dick.

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Jim Wilson, President

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Kelly Beem, Fiscal Officer