

February 6, 2018

**THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON, GREG LITZINGER, AND KAREN COOPERIDER PRESENT. EMPLOYEES PRESENT WERE, PAUL WIENER, IKE HYNUS, AND STACEY HICKS. MITCH ALTIER ATTENDED AS A GUEST.**

**MINUTES:** President Wilson read the minutes from December 19<sup>th</sup>, Greg motioned to approve the minutes, seconded by President Wilson. President Wilson read the minutes from the January 16<sup>th</sup> meeting, Karen motioned to approve the minutes, seconded by President Wilson.

**PAY ORDINANCE:** The Board reviewed Pay Ordinance 03-2018. Karen motioned to approve the Pay Ordinance, President Wilson seconded.

**OLD BUSINESS:**

Stacey presented information from the survey on Facebook regarding residents having the option to pay with cards. The Village is able to charge a processing fee on credit cards but not on bank-issued debit cards, even when they are ran as credit. All of the respondents said they would like the option but would not use it if there were a small fee involved. The BPA agreed that we would not be offering the option to use cards for payments at this time.

We do not have any auma motors on hand and currently use two different sizes. Greg motioned for the purchase of one auma motor in each size, so we have a spare on hand. Karen seconded.

The fees and costs are going to be presented at the next meeting.

Stacey contacted our Government Accounting Solutions technical support person and is now able to email bills to customers. She will advertise this on Facebook, the Village website, and on the bills at the end of the month.

Lane is temporarily certified as of this week.

**NEW BUSINESS:**

Greg brought in two invoices from RC Poling. One for the sewer plant for \$633.00 and one for the water plant for \$1,779, both invoices are for two years. President Wilson motioned we pay the invoices, seconded by Karen.

At 6:25 pm, rules were suspended to go into executive session to discuss personnel matters. Executive session ended at 6:40 pm. No action was taken.

Karen motioned for Jim Wilson to remain, President of the Board of Public Affairs, Greg seconded.

Mitch brought some figures regarding the pricing of different tap sizes, capacity fees, and fire capacity fees. The figures will be discussed and decided on at a later date.

Mitch also let the BPA know he is working with ODNR to address the issues with the spillway evaluation at the Somerset Reservoir.

Paul asked if he and Ike could attend a course on April 11th for contact hours. The cost of the course is \$100. Greg motioned to approve, President Wilson seconded.

With nothing further to discuss, Greg motioned to end the meeting, Karen seconded. The meeting adjourned at 8:05 pm.

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President Jim Wilson

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Fiscal Officer Kelly Beem

