

FEBRUARY 7, 2017

THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON, KAREN COOPERIDER, AND GREG LITZINGER PRESENT. EMPLOYEES PRESENT WERE, PAUL WIENER, AND STACEY HICKS.

MINUTES: The minutes from January 17, 2017, were read by President Jim Wilson. Greg motioned to approve the minutes, seconded by Karen.

PAY ORDINANCE: The board reviewed the pay ordinance from 2/7/17. Greg motioned to approve the pay ordinance, seconded by Karen.

OLD BUSINESS:

SEWER LINE UPDATE: To Paul's knowledge the clean-up waivers have still not been turned into IBI Group from Waugh Excavating.

WATERLINE PROJECT:

Mitch Altier was not present at this meeting but he should attend the February 21st meeting, and the status of the \$20,000 for the GAC filters as part of the grant will be acknowledged.

The floating intake structure parts are in, the flex line and screen for the end of the flex line are in as well. Mid-month the installation should begin. Around the 20th the controls should be installed, and around the 27th the aerator should arrive.

NEW BUSINESS:

Ben spoke to Paul today and gave the corrections on the Water Source Protection Plan over the phone and the plan should be submitted to the EPA by the end of the day. Paul is going to bring the draft copy back so the BPA can review it and a final copy will be produced when available.

Brian Boring and Nate Compston's lab certification will probably not take place until July. The certification is required to be paid for in advance and has been paid.

Stacey is to draft a letter to the five residents involved in the waterline repairs off of US Highway 22. The letter is to state there is an outstanding balance of \$1,040 due to Bob Heavner Excavating and \$18.78 to Ken Miller for supplies and it needs to be paid by the next billing cycle, or water service will be terminated. The balance needs to be divided by five and applied to each of the five accounts. This balance was previously agreed to by Nancy Benjamin when she attended the October BPA meeting. Stacey will email the letter to the BPA for approval and then mail to the customers. Greg motioned to approve the letter, seconded by Karen.

Ike is going to change chemical companies from SAL Chemical to Bonded Chemical because they have lower prices.

The antennas on both of the water towers need to be identified. There may have been a previous agreement for the Village to have free internet or a stipend for the use of our tower. Stacey will call Rita Spicer with EMA to see if she can identify any of the towers. Paul asked Mitch, and he was not sure. ***TWC/ATT

Ike needs to attend a one day course for continuing education, and the cost is \$150. Paul needs to attend a two-day course, and the cost is \$275. Jim motioned to approve the attendance of the courses, Greg seconded. Ike is required to have a total of 27 contact hours, and Paul is required to have 36 contact hours.

The heater at the East Sheridan Pump Station is out. The heater that was installed at the North Columbus Pump Station is a Birko and was \$270. Paul priced heaters on the internet and found at L&M Fleet there is a heater for \$130 and a heater for \$80. All three heaters are the same wattage and warranty, but it is figured you get what you pay for. The BPA agreed to go mid-way and purchase the heater for \$130. Greg motioned to approve the purchase,

Stacey produced a letter sent to property owner Marjorie Ream regarding the balance on the account for 208 East Main St. The balance is \$328.69, \$100 of which was the termination fee because her tenant Jaci Cooperrider did not pay the bill and moved out. Marjorie said she would pay the bill minus the termination fee. The BPA agreed the entire balance is the responsibility of the property owner. Stacey will call Marjorie Ream and let her know the BPA's decision.

Stacey revised the Water/Wastewater Policy to reflect unified terms throughout. An original copy with changes highlighted and revised copy was produced for the BPA members. Greg motioned to approve the revisions, Karen seconded. Karen requested that an "Archive" folder be added to the website with previous policies. Stacey will add the folder to the web page.

Jim motioned to go into executive session to discuss personnel matters. Greg seconded. Executive session was entered at 6:40 pm.

BPA returned from executive session at 7:20 pm. No action was taken.

With nothing further to discuss, the meeting adjourned at 7:25 pm.

President Jim Wilson

Fiscal Officer Kelly Beem