

MARCH 15, 2016

THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH JIM WILSON, KAREN COOPERIDER AND GREG LITZINGER PRESENT. ALSO PRESENT WERE PAUL WEINER, KELLY BEEM, JULIE WARD AND MITCH ALTIER.

MINUTES: The minutes from March 1st, 2016 were read. Greg motioned to approve the minutes, and seconded by Karen. All voted Aye.

PAY ORDINANCE: The pay ordinance was reviewed and discussed. Jim motioned to approve the payables, and seconded by Karen. All voted Aye.

Julie Ward talked to BPA about the upcoming Water Project. She stated that in order for us to qualify for EPA grant, that at least 2 board members must complete 2 training webinars by June. The trainings are for Local Management and Utility Management. She will also meet with Kelly to discuss the financials for the last 5 years.

Mitch Altier said that the first disbursement request is ready for the Sewer project. It is for Waugh construction for \$58,377.02. Mitch states that they have laid 589 foot on main and installed 4 manholes. Greg motioned for Jim to approve and sign the disbursement request, and Karen seconded his motion. All voted Aye. Mitch also stated that Paul is having a hard time doing the inspections and keeping up with the plant work. The BPA stated they will discuss with Paul and make better arrangements.

Paul Weiner told the BPA that he is down a pump and needs to purchase one. The cost estimate is \$3640.00. Greg motioned to purchase a new pump, and was seconded by Jim. All voted Aye.

Paul states that he does not have time to get re-reads for the office after Mike has read them. The BPA told Paul to talk to Mike, and order a site tube so he can better read the meters.

Paul gave the BPA a calendar showing their work schedules as requested.

Kelly Beem talked to the BPA about the interviews for the Clerk position. There are 2 people she would like the BPA to interview.

Kelly also explained about the Ohio Checkbook for Somerset. It is online now and can be viewed by everyone.

With no further business to discuss, the meeting adjourned at 7:30pm.

President Jim Wilson

Fiscal Officer Kelly Beem