

MARCH 19, 2019
VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING

Members present were Jim Wilson, Karen Cooperider and Greg Litzinger. Also present were Ike Hynus and Kelly Beem

Minutes: The minutes from Feb. 5th were discussed. Karen motioned to approve, seconded by Jim. The minutes from Feb 19th were reviewed. Greg motioned to approve, seconded by Jim.

Pay Ordinance 4-2019: After reviewing the bills, Greg motioned to approve, seconded by Karen.

Pay Ordinance 5-2019: After reviewing the bills, Karen motioned to approve, seconded by Greg. Jim stated that both department heads must sign any future purchases for water or sewer combined and they are to contact a BPA member before using the credit card for approval. Greg motioned to approve Jim's request, seconded by Jim. All voted Aye.

Kelly is to draft a letter to inactive residents that even when water is turned off, they will still receive a minimum bill. This is to help with our debt payments required by law.

Ike and Paul are to figure out the meters and Goobers, Wannabees and the apartment. Goobers is currently being billed just sewer. Each place should have water and sewer billed.

Jim motioned to purchase a 2012 GMC Sierra for the Water Department for \$7,275.00 from Ohio DAS. Greg seconded his motion. All voted Aye.

Ike said shingles from the roof were found lying around the property from the high winds in February. He called Troyer Builders and was given the estimate of \$4810.00. Kelly will check with Insurance on this as well. Jim motioned to get the roof repaired, seconded by Greg. All voted Aye.

Ike said Paul needs 2 bearings for Rotors for the Oxidation Ditch. Total for them are \$5,972.47. Jim would like to see if a representative from Motion Industries could come out to the sewer plant and make sure of the size needed and make sure the installation is correct. He and Greg would like to be there as well. Jim motioned to approve the purchase, seconded by Greg. All voted Aye.

Ike stated he has to use or lose vacation time by May 29th. Jim motioned to authorize Kelly to pay Ike for 2 weeks' vacation and he can carry over 1 week and use the remainder. Greg seconded his motioned. All voted Aye.

Kelly asked for BPA to begin the hiring process for the Clerk's position. They want Kelly to repost the position in paper, Facebook and in the office.

Jim motioned to go into executive session for personnel matters with Ike, seconded by Karen. All voted Aye.

With no further business to discuss, the meeting adjourned at 7:30pm.

Jim Wilson President

Kelly Beem Fiscal Officer