

MARCH 7, 2017

**THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON AND KAREN COOPERIDER PRESENT. EMPLOYEES PRESENT WERE, PAUL WEINER, KELLY BEEM, AND STACEY HICKS. MITCH ALTIER ATTENDED AS A GUEST.**

**MINUTES:** The minutes from February 21, 2017 were read by President Jim Wilson, Karen motioned to approve the minutes, seconded by Jim.

**PAY ORDINANCE:** The board reviewed Pay Ordinance 17-05 from February 21, 2017. Karen motioned to approve the pay ordinance, seconded by Jim.

**OLD BUSINESS:**

**SEWER LINE UPDATE:** No updates at this time

**WATERLINE PROJECT:** The GAC filters can be rebuilt within the grant but, it is required two more quotes are obtained. A quote has been received from Bonded Chemical and another quote is in the works. Jim made a motion to go with the most cost-effective option of the two quotes, Karen seconded.

The Solar Bee Aerator has been installed. The VFD cards and controls are to be replaced on 3/20/17 and training on use will be done with Paul, Ike, Brian, and Nate.

Mitch informed that Aaron from Doll Layman would be a St Joe's Lake on 3/8/17. The lake is up due to inclement weather, pumping out of wet well currently. Ike and Paul will be at the lake during the intake installation process. The intake structure at St. Joe's Lake will be completed from contingency funding as part of the waterline project. The cost is \$6,380. Karen motioned to approve the cleaning and Jim seconded. Mitch also said the meters were calibrated at the water plant today.

**NEW BUSINESS:**

Karen motioned to go into executive session with Kelly to discuss personnel matters. Jim seconded. An executive session was entered at 6:25pm.

BPA returned from executive session at 6:49 pm. No action was taken.

The control panel lights are not in the scope of work of the waterline project. All lights should work and have spares on hand. The cost is about \$200. The BPA approved the purchase.

Paul informed Mitch the water plant clean-up needs to be completed. Mitch is going to get Doll Layman on it. They will also remove the gravel below the dam and then put down grass seed and straw.

The AVV level sensors need to be sent back to be replaced, direct wired and then calibrated. The new laser was not working, but Paul put a temporary system in place. The possible effect of the power going out on Monday due to the storms.

Mitch worked with Paul and Ike on the lead map. The lead map is required by the EPA and was due by 3/9/17. The map was sent in last week. The cost is between \$1,500 - \$2,000. Mitch will get the exact figure. Jim asked Mitch to make sure the BPA is informed of projects where money is involved beforehand.

Jim made a motion to sell the Muffin Monster to Dresden Water Works. Paul is going to barter with them. Karen seconded. The Muffin Monster is not of any use to us.

Stacey provided the BPA with a spreadsheet of past due accounts that are on the shut-off list every month. These are accounts that are several years old or from previous tenants moving out, and the property owner is now responsible for the balance. To date, she has collected \$1,010.24 from severely past due accounts.

Kelly & Stacey are going to get with Nate and Brian to create a schedule for working days and weekends.

With nothing further to discuss, Karen motioned to end the meeting, Jim seconded. The meeting adjourned at 7:20 pm.

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President Jim Wilson

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Fiscal Officer Kelly Beem