

## **Board of Public Affairs met in regular session on Tuesday, April 7, 2015**

Present were President Jim Wilson, and members Dick Pettit and Greg Litzinger. Kelly Beem, Paul Weiner, and Ike Hynus. Guests included David Bayse, Sarah and Dick Nicholson from Somerset Trailer Park.

Mr. Nicholson wants to work out a solution regarding the change in billing procedures with their trailer court. The bills are higher and they were under the impression that we would notify them of their previous requests before changing over to the 3 Master meters. Kelly looked at the bills with David Bayse, and agrees that the billing rates were not figured correctly. She is meeting back with him later this week after consulting our Software programmer. Kelly is also to contact our Solicitor Will Flautt on the legal side of this. Mr. & Mrs. Nicholson and David Bayse will be back at the next meeting on April 21<sup>st</sup>.

Minutes from March 17<sup>th</sup> meeting were read and approved by Jim Wilson.

Pay Ordinances were reviewed by the Board. Greg motioned to approved, seconded by Jim.

### **OLD BUSINESS:**

We still have not heard anything from Will Flautt regarding the Hydrant case. Kelly is to contact him for a report back by next meeting.

Somerset Trailer Park was discussed with The Nicholsons' and David Bayse.

We have not heard from Mitch Altier on the grant money for Water Projects. Kelly is to followup with him.

### **NEW BUSINESS:**

Kelly placed an Ad for a Full Time Water/Sewer Technician last week along with a part time Water Meter reader. She has received several applications for Technician position and only 1 for meter reader. Jim asked Paul to contact Cord Cardi and let him know that his position as Water Meter reader is being terminated immediately for unsatisfactory performance.

Paul show quotes for 3 new pumps that are needed. Paul is to ask for a discount if 3 are purchased. If the company will reduce the price for 3, Jim motioned for him to do so, seconded by Dick. If no discount, he is to only purchase 2 from the Sewer Fund.

Paul reports the he needs to order a Gear Reducer for sludge removal. Cost is \$6200.00 but that does not include installation, if needed. Jim motioned for him to order and seconded by Greg.

Paul also needs some repair kits for pumps. Jim motioned, seconded by Greg to approve him purchasing kits.

Paul also states that the Generator is not working. The battery is not charging. He was approved to purchase a new battery tender for it.

Fancy Hill Pump is only running on single pump instead of the two.

Ike reviewed with the Board that he received notification from EPA, that we were approved for Grant money up to \$20,000.00. This will be used for Cyanotoxin Testing Equipment. A motion to accept the Grant was made by Greg, and seconded by Jim. Council will have to sign off on this.

Kelly presented to the Board notes on changes to the Water and Sewer policy. She asked them to review and comment at next meeting.

Kelly went over with them on the Audit report from Heidi Milner. Jim has lots of unanswered questions about the reserves for Water and Sewer. He will contact Heidi and Tom for clarification.

Kelly showed the Final Appropriations for 2015 to the Board for their approval on the Water and Sewer portion. Dick motioned to approved, seconded by Greg.

Kelly also reports that Rick Linnabary will not give us permission to enter his property for the monthly meter readings. He will call us every 6 months with a reading. This results in inaccurate monthly billings for him. According to our policy, the home owner must allow us access to meters. Ike and Paul will go to his house to discuss a solution to this, and report at the next meeting.

Motion to go into executive session and adjourn the regular session at 7:55pm was made by Dick, seconded by Greg.

Regular session adjourned at 7:55 when they entered executive session for Business negotiations. No action was taken.

---

Jim Wilson, President

---

Kelly Beem, Fiscal Officer