

APRIL 5, 2016

THE BOARD OF PUBLIC AFFAIRS MET IN SESSION WITH PRESIDENT JIM WILSON, GREG LITZINGER AND KAREN COOPERIDER PRESENT. ALSO ATTENDING WERE KELLY BEEM, STACEY LEWIS, IKE HYNUS AND PAUL WEINER.

Jim opened the meeting by reading the Minutes from March 15th, 2016. A motion by Greg, and seconded by Karen to approve the minutes. All voted Aye.

Kelly introduced to the Board Stacey Lewis. Stacey is our new Billing Clerk and started on Monday.

Pay Ordinance: The pay ordinance was reviewed. Discussion on the Rushcreek Payment was held. Kelly states that as soon as we can get the Title Insurance, we can close and the payments will stop for Rushcreek. Greg motioned to approve, and was seconded by Jim. All voted Aye.

OLD BUSINESS:

We are online with the Ohio Checkbook. Our website is somerset.ohiocheckbook.com

NEW BUSINESS:

Kelly handed out brochures for an AEP Water/Wastewater Seminar to be held on May 25th. Kelly also reminded Greg and Jim to complete the Ohio RCAP webinar. Karen already turned in her certificates.

Kelly also told the Board they need to have Ethics training, and gave them the website to do so.

Kelly, Paul, and Ike reviewed with the Board our meeting with EPA for the Water Project. There are a couple items that we need to do. One is Source Water Protection Plan, and Have a 5 year maintenance plan. Also suggested was an Asset Management Plant. Sarah from EPA will send the Board an official letter.

Ike informed the Board that he will need to start testing for Algae soon, which is mandated by EPA.

Ike is completing the Consumer Confidence report and will give to Kelly. She will put it on Agenda, and Bills. There will also be paper copies in office.

Paul updated the Board on the New Sewer Project. Waugh Construction has laid about 2500 feet on line and installed 4 manholes. There is water running along the new line, so the Contractor will have to run a camera in to find the leak.

A motion to go into executive session to discuss Personnel Evaluations was made by Greg. Karen seconded his motion. All voted Aye. They entered executive session at 6:50pm with Paul and Ike present.

They returned from executive session at 7:25 with no action taken.

With nothing further to discuss, the meeting adjourned at 7:30pm.

Jim Wilson President

Kelly Beem, Fiscal Officer