

May 15, 2018

**THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON AND GREG LITZINGER PRESENT. EMPLOYEES PRESENT WERE, IKE HYNUS, KELLY BEEM, AND STACEY HICKS.**

**MINUTES:** President Wilson read the minutes from May 1st, Greg motioned to approve the minutes, seconded by President Wilson.

**PAY ORDINANCE:** The Board reviewed Pay Ordinance 10-2018. Greg motioned to approve the Pay Ordinance, President Wilson seconded.

**OLD BUSINESS:**

Stacey made a work order to have the sidewalk issue investigated and repaired in front of Pat Lally's home. Ike and Ron are going to brainstorm a way to repair the sidewalk issue.

**NEW BUSINESS:**

President Wilson and Greg Litzinger both motioned for Ike to buy a chlorine pump and an anti-siphon valve.

At 6:35 pm, President Wilson motioned to suspend the rules to go into executive session to discuss personnel matters. Greg seconded. Executive session ended at 7:08pm. No action was taken.

The procedures for making purchases was modified.

The BPA agreed that final readings need to have the meter and remote read to make sure they match and the homeowner or resident will need to be there, Stacey will schedule the final readings.

The guys will start to work on repairing the places they had to dig by Dr. Vanmeter's Office on South Columbus, at the South Columbus Pump Station, Fancy Hill, Summit Street & South Columbus, and by the Community Ambulance Building. Stacey will make work orders.

Ike said the tractor needs repaired but they are not sure what is wrong with it. They are going to have it looked it.

Stacey presented the Work Order Report and will try to schedule the work orders with residents who are not home during the day.

With nothing further to discuss, President Wilson motioned to end the meeting, Greg seconded. The meeting adjourned at 7:39 pm.

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President Jim Wilson

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Fiscal Officer Kelly Beem