

JUNE 18, 2019
VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING

Members present were: Jim Wilson, Karen Cooperider and Greg Litzinger. Also present were Kelly Beem and Brandon Thompson.

Minutes: The Minutes from June 4 was read by Jim. Greg motioned to approve, seconded by Jim.. The Minutes from May 21, 2019 were discussed. Karen motioned to approve, seconded by Jim.

Pay Ordinance 11-2019: The Bills were reviewed. Greg motioned to approve, seconded by Karen.

Kelly and BPA reviewed the approved handbook from Council. Council approved the handbook, but would like BPA's recommendations for amendments. BPA discussed the Overtime pay. Jim motioned to amended the Overtime section adding the for emergency call outs only, time and a half will be paid regardless if employees have a day off during the week. This is for emergencies only. Greg. Seconded his motion. All voted Aye. Jim will talk to Council about this.

Discussion was held about how hours are being recorded and paid for the outside guys. Jim wants Kelly to break down the hours per water and sewer hours on the paychecks. All overtime must be approved by BPA. Kelly is to email a copy of their time sheets before paying.

Ike got prices for new tires for the GMC Truck. Kessler's quote of \$631.44 was the lowest. BPA approved Ike getting the tires from them.

Brandon shared a quote for stainless steel universal joints for underground valve operators at \$380.00 each. They need 3 of them. Karen motioned to approve, seconded by Greg. All voted Aye.

Mitch Altier was here to discuss the new water line project. There was some confusion as to where the lines were being replaced. The new lines will run from Summit Street on S. Columbus o Village limits, and a small portion on S. Market St. This includes High St. Water Tank painting, GAC Filters, Flocculator motor upgrades, and Filter Control Valve replacement. The Village has OPWC and EPA Grants for this.

Kelly asked BPA what they wanted to do about the inactive account at Dick Pettits house. Dick uses water there during the spring/summer months, and has it off during the Fall and winter months. BPA decided to keep things the way they are and not make him pay for it year round.

Jim motioned to go into executive session to discuss personnel matters, and Karen seconded. Kelly was asked to stay.

After returning from executive session, no further business was discussed.

Jim Wilson President

Kelly Beem Fiscal Officer