

August 21, 2018

THE BOARD OF PUBLIC AFFAIRS MET IN REGULAR SESSION WITH PRESIDENT JIM WILSON, KAREN COOPERIDER, AND GREG LITZINGER PRESENT. EMPLOYEES PRESENT WERE, LANE MULFORD, KELLY BEEM, AND STACEY HICKS. MITCH ALTIER ATTENDED AS A GUEST.

MINUTES: President Wilson read the minutes from August 7th, Greg motioned to approve the minutes with a minor correction, seconded by Karen.

PAY ORDINANCE: The Board reviewed Pay Ordinance 15-2018. Greg motioned to approve the Pay Ordinance, Karen seconded.

OLD BUSINESS:

The sludge bag is not full yet; Lane has not heard any news. No sludge has been spread yet. President Wilson asked Lane to tell Paul that the BPA would like him to be at the next meeting to discuss the sludge.

NEW BUSINESS:

Lane brought documentation showing the price for one new Flygt pump is 11,316.15, two are \$20,060.50. Ike suggested we just get one for now and the BPA agreed.

Lane said the turbidity meter on pump 3 had been repaired.

Lane said the north ditch at the sewer plant is still not in operational condition and that he plans to clean it before winter and he will bring back his recommendation on the needs for concrete for the ditch.

Lane presented the information on the contact hours course Paul needs to complete for his 7-contact hours requirement. The course is \$85 for one day. The BPA approved Paul attending the course.

Lane also showed pictures of the sewer plant where the CINTAS truck hit and damaged the building. President Wilson said for Lane to make sure at the next meeting we have two estimates for the cost of repairs. CINTAS is aware of the issue and plans to pay for it.

Lane also presented the cost for the new tires for the Ford truck. They are \$652 from Newlon Tire in New Lexington. The BPA agreed we should hold off for now until its closer to winter.

Hydrant flushing has been postponed again because Paul and Lane have been searching for a leak that is causing the tower to be low. They have not located one yet.

Lane and the BPA discussed Work Order #1483 at 105 S Columbus St. A new valve needs to be installed before winter and will have to be installed out front. The lines will need to be traced, and the water to Carpenters Market and the apartment upstairs will have to be shut off for a little while.

Mike Flautt is going to pay to have the extension/riser installed where the manhole cover is covered by dirt he is having delivered at 319 N Market St. The BPA would like Stacey and Kelly to work together and draft a letter to be sent to Mike Flautt stating the manhole cover needs to be cleared of debris when the extension needs to be installed at ground level. The Village of Somerset Water & Wastewater department needs to approve the installation, and the cost will be Mike Flautt's responsibility. If anything is damaged before, during, or after the installation of the extension, it will be Mike Flautt's responsibility.

Stacey is going to send a letter to Tammy Saum also. She requested two work orders be made and the guys have been to the residence multiple times but cannot get anyone to answer the door. Stacey has called numerous times, and there is no answering machine or voicemail set up either.

Greg and Karen mentioned that their bills do not show any numbers in the usage section. Both have their bills emailed to them. Stacey is going to call Doug to see why this is and ask for a credit card payment option to be put on the payments screen of Government Accounting Solutions, the software she uses for the Water & Wastewater accounts.

Mitch Altier attended the meeting as a guest. He said that we should know how we scored for the grant in November or December. He will try to get both tanks painted, but he will have to see how we score on each and on both together. Then the project will be put out for public bid. The High St tower may have lead paint and require safety equipment and special processes for safe removal. Mitch is going to see how many coats of paint are already on the towers.

Stacey is going to send the water service flyer she made to Mitch again so we can try to extend our service on US RT 22 toward Zanesville, SR 13 and Twp Rd 70 and SR 757, maybe looking at Buckeye Valley Rd and Wesley Chapel as well. SR 669 off of US RT 22 by the drive-thru is another option too.

At 7:20pm, President Wilson motioned to suspend the rules to go into Executive Session, Greg seconded. A motion to go into Executive Session to discuss personnel issues was made by President Wilson, seconded by Greg. They asked Lane to stay. A motion to return to regular session was made by Karen at 7:45pm, seconded by President Wilson. No action taken.

With nothing further to discuss, President Wilson motioned to end the meeting, Greg seconded. The meeting adjourned at 8:05pm.

President Jim Wilson

Fiscal Officer Kelly Beem