

JANUARY 28, 2020
VILLAGE OF SOMERSET COUNCIL MEETING

Members present were: David Snider, Mike Lally, Eric Emmert, Bill Mohler and Doug Fehrman was late. Also present were Mayor Johnson, Kelly Beem and Will Flautt. Jim Wilson and Greg Litzinger was there on behalf of The Board of Public Affairs.

OATH OF OFFICE:

President Snider swore in Mayor Johnson, Eric Emmert and Bill Mohler.

MINUTES: Eric motioned to approve the minutes from Dec. 10th and Dec. 19th, 2019. David seconded his motion. All voted Aye.

OLD BUSINESS:

Alleys: Eric recommended and motioned that we proceed with opening the alleys. First step will be to have the utility poles moved. His motion was seconded by David. All voted Aye. After the poles are moved, we will cut trees, and add gravel. Kelly will send a letter to all affected landowners.

NEW BUSINESS:

Handbook: Jim and Greg are here to revise the employee handbook to state that overtime will be paid for any hours worked beyond 8 hours a day. Bill motioned to approve. There was no second motion. Council asked them to revise it and consider all employees. Jim came back to change the wording to state that since the plants needs checked every day, regardless of the 40 hours work week as currently in the handbook, they are to be paid for 1 hour overtime for checking the plants.. He stated that EPA highly recommends the plant being checked in the evenings. Jim also stated they request to increase the Holiday days from 6 to 10 a year. David motioned to approve the Overtime Pay as stated for the 1 hour nightly plant checks, seconded by Bill. David and Bill voted yes, Eric and Mike voted No. Since it was a tie, Mayor Johnson voted Yes. Motion passed. There was no motion to approve the extra Holiday Days, so no changes will be made.

2020 Employee Wage Increases: Council asked Jim Wilson and Greg Litzinger for their recommendations for raises. Jim said that they are appointing 2 of the guys as an Asset Management Coordinator and Safety Coordinator. He would like to give them each .50 cent increase for this, and also recommends a 3% increase across the board for Water and Sewer. Bill motioned to approve, seconded by David. All voted Aye. The rest of employees, will be discussed at the next meeting.

Somerset Pop Up Business: Tom informed council that we have 10 participants for the Pop Up business Contest. The classes start on the 4th of February from 5-7pm.

Kelly stated the County Auditor needs a resolution to approve and accept the donation made last year to our K9 department. Mike motioned to approve, seconded by David. All voted Aye.

Kelly received an engagement letter from Wilson Phillips & Agin Accounting Firm. They will be doing our Audit this year. Bill motioned to approve, seconded by David. All voted Aye. They also provided a questionnaire to Council, Mayor and Fiscal Officer to fill out. Everyone turned in their form in except Mechelle Siemer. Kelly will get it from her.

Streetscape: Tom stated that ODOT is wanting us to advertise for Engineering Qualifications for the next project. David motioned to do this, seconded by Eric. All voted Aye. Kelly will contact ODOT to proceed.

WSRLA Loan for Water Improvement: Tom has requested a GIS mapping of the system, and would like Mitch to provide updates.

Doug arrived at the meeting.

Solicitor Wages: David motioned to suspend rules seconded by Bill. All voted Aye. David motioned to go into executive session for Contractual Matters, seconded by Bill. All voted Aye. Bill motioned to return from executive session, seconded by David. All voted Aye. No action taken. Doug motioned to increase Solicitor Flautt's pay from \$8,000 to \$10,000 a year, seconded by Eric. All voted Aye.

Council would like to invite Judge Wilson to our next council meeting to give an update on last year.

2020 Committee Members: Mayor Johnson recommends keeping the committee members the same. Eric commented that Park Board struggles to have meetings, and nothing is getting done. Eric motions to appoint Tim Sword to the Park Board to replace John Bope. He admires John for his many years of dedication and services to the Park Board. All shelter rentals, revenue should be done in our office with Kelly. In the same motion, Eric moves to re-appoint Tim Clouse to the Board. Doug seconded his motion. All voted Aye, except Bill abstained. Motion passed.

Year End Balance Certificate: Kelly reviewed the year end balances she needs approval to send to County Auditor. Eric motioned to approve, seconded by David. All voted Aye.

The Police Department requested Kelly to withdraw \$5.00 a month from their pay so they can pay their FOP Dues. Kelly needs council approval to do so. Doug motioned to approve, seconded by David. All voted Aye.

PAY ORDINANCES 1-2020 AND 1-2020: Eric motioned to approve, seconded by Mike. All voted Aye, except Doug abstaining from Mike Fehrman's payment.

With no further business to discuss, Bill motioned to adjourn. All voted Aye.

Fiscal Officer Kelly Beem

Council President David Snider