

**OCTOBER 16, 2018**  
**VILLAGE OF SOMERSET COUNCIL MEETING**

**Members Present were:** David Snider, Mechelle Siemer, Doug Fehrman, Eric Emmert, Bill Mohler and Mike Lally. Mayor Johnson was late so President Snider began the meeting. Also present were Kelly Beem, Chief Pressdee and Solicitor Flautt.

Mayor Johnson arrived at 8PM.

**Guests:** Vince Crawford, Waste Management  
Mitch Altier  
Rick Strohl

President Snider opened the meeting by leading The Pledge of Allegiance

Vince Crawford is here to introduce himself. He is our Public Sector Representative from Waste Management. He talked a few minutes and handed out a recycle flyer. Kelly will make copies for the front window on the proper way to recycle and what items not to include.

Mitch informed Council that we received the \$10,000 grant for the Asset Management Plan. The Water and Sewer Departments need to create a Valve Exercise Plan that will be checked yearly. This is to ensure that in case of an emergency, water can be shut off and not flood the Village. We have already completed a Contingency Plan that is also needed. His office will help the Village with the full Asset Management Plan.

Mitch also informed council that BPA applied for funding to run a force main from North Drive, to relieve some of the load on the N Columbus Pump Station. We should hear if we were approved by end of month.

**MINUTES:** The minutes from October 2, 2018 were mailed and emailed. With no objections, Doug motioned to approve, seconded by Eric. All voted Aye.

**OLD BUSINESS:**

There was nothing to report on the Alleys, Library Wall, or Tree removal.

**Paving Project:** David stated the paving could start this Friday. However, since the bids were higher than the estimate, Kent Cannon suggests not grinding W Sheridan and North Drive. Just lay the asphalt on top. Council is concerned that the roads are almost up to the top of the curbs and really would like to see the roads grinded. David will talk with Kent Cannon about other alternatives.

**NEW BUSINESS:**

**CDBG Grant:** The Office of community Development has reviewed Perry County's Community Development Block Grant Target of Opportunity Program Proposal. The project entails preservation and restoration of the Babbs House in Somerset which is in our Historic District. The project meets the requirements of the program and the maximum request OCD will consider is \$250,000.00.

**231 N. Columbus St. Stump:** The resident asked to have the stump removed, as it appears there are termites in it. Doug drove by and said there wasn't much of a stump left. The tree that was there fell over during a storm and lifted most of the tree and stump up. Doug will stop and take a closer look at it.

**Employee Handbook--First Reading:** Kelly reviewed with council some of the modifications she made to the handbook. Council will give Kelly any suggestions on the revision. Bill motioned to approve the first reading, seconded by Mechelle. All voted Aye.

**128 E. Sheridan:** The residents there are complaining about the yellow no parking line in front of their house. The line keeps getting longer each year and they have not additional place to park. David agreed that the line is too long and will have Ron reduce it by about a car and a half length on the West Side.

**Management replies for 2014-2015 Audit:** The State Auditors asked for replies on the non-compliance issues found on the audit in 2015. Kelly explained the reasons of the findings and stated that since she has been here, everything has been fully corrected. Tom stated that this is a testament of the good work Kelly is doing for the Village. Council agreed with Tom and praised the work that Kelly does. The current audit should be completed soon.

**LMI SURVEYS:** Kelly asked council if they want to collect the surveys to help the Village with Funding. She also mentioned that it is a 3 month process and when they would like to start. It was agreed to start in the spring. Kelly will contact Nathan at HAPCAP.

**Underwood's Purchase:** Kelly informed council that she is working with Lanco Title Agency for the closing. Lanco is preparing the Title search, but will need a signed contract before closing. We are hoping to close around November 15 if all goes well and all the funding is available. **Kelly presented Resolution 18-23 to replace 18-23.** The first resolution stated the collateral would be LGIF monies. The new resolution that North Valley Bank will approve is by using our Money Market accounts as collateral. Bill motioned to approve seconded by David. All voted Aye.

**Complete Streets Surveys:** Jenny Larue dropped off some surveys with 4 questions that she would like council to fill out so Kelly can mail back to her.

**2019 PAYROLL:** Kelly prepared a spreadsheet for council showing increases in payroll for next year. She would like to have council decide on this by the second meeting in November so she can include this in her yearly budget. The budget will need approved by council in December so she can forward to County auditor. Council again praised Kelly for the work she is doing.

**September Bank Rec & Financials:** Kelly reviewed the bank rec and financials with council. David motioned to approve, seconded by Doug. All voted Aye.

Doug motioned to suspend rules for executive session, seconded by Eric. All voted Aye. Doug motioned to go into executive session to discuss a real estate transaction, seconded by David. All voted Aye. Bill motioned to return from executive session and resume regular session, seconded by Eric. All voted Aye. No action taken.

**PAY ORDINANCE 19-2018:** After reviewing the payables, Bill motioned to approve, seconded by Doug. All voted Aye.

Tom mentioned AEP is giving 100% grants for Electric Charging Stations. In order to promote EV charging market development, AEP Ohio is pleased announce the EV Charging Station Incentive Program. This program will provide a financial incentive for the hardware, network services, and installation of charging infrastructure for up to 300 level 2 charging stations and 75 DC Fast charging stations.

Chief Pressdee told council that Bureau of Workers Comp is offering a 75/25% grant for Duty Vests for Law enforcement. He would like to purchase 3 for him and our officers, and possibly an additional 3 for auxiliary. Tom asked him to come to next meeting with the grant application and show what the Village cost would be.

Brief discussion was held regarding Income Taxes. Kelly will get more information for council.

Mechelle's son looked at the heating problem in the courtroom. He can run duct from the old Chiefs office to the Police department for \$1800.00. That includes labor and parts. He is still to get a quote for a furnace for the courtroom. Tom asked council to obtain other quotes to compare.

With no further business to discuss, David motioned to adjourn, seconded by Mike. All voted Aye. The meeting ended at 9:20pm.