

SEPTEMBER 18, 2018
VILLAGE OF SOMERSET COUNCIL MEETING

PRESENT WERE: David Snider, Mechelle Siemer, Doug Fehrman, Bill Mohler and Mike Lally.
Also present were Mayor Johnson, Kelly Beem, and Will Flautt

GUESTS:

Nathan Simons, HAPCAP . Nathan is here to briefly discuss doing the LMI surveys again. This will help qualifying for Community Development and Residential Public Infrastructure Projects. HAPCAP will guide us along the way in the preparations, obtaining the surveys. They will tally the results once completed. This is about 3 month process.

Cathy Ankrum, Christmas Committee member. The committee is rapidly progressing with the Christmas preparation. The donation forms are about to go out to businesses. She is asking for Councils approval to donate again this year. Doug motioned to approve up to \$750.00, seconded by David. All voted Aye. Kelly will try Sam's club for lighted garland for the street poles, since we are tax exempt there.

Nancy Searcy is here to discuss a variance to build a new garage on her property at Summit St. She had a survey done, and talked with her neighbors. There were no objections from them. Mechelle motioned to approve the variance, seconded by David. All voted Aye, except Bill abstaining.

John Glaser is here to give his Due Diligence Summary of the Somerset Idea Foundry. His overall ratings for this scored really well. The Strengths & Opportunities are:

- Highly leveraged asset acquisition with significant grant subsidy and favorable terms on loan component
- Debt service covered by rents
- Upside potential for increment revenues to Village as rents ramp up and additional programming grants obtained over time.
- Economic development outcomes increase attraction opportunities, skilled workforce development, job-and business creation, and improved positioning for future opportunities
- Partnership opportunities with regional education institutions, workforce development entities, and other partners
- Opportunity to develop national model for rural community and economic development

MINUTES: The minutes from Aug. 21, 2018 were reviewed. With no changes, Bill motioned to approve, seconded by Mike. All voted Aye.

OLD BUSINESS:

Complete Streets Policy 3rd reading: Council has reviewed this policy. The vision is to have a Complete Streets Policy that creates an equitable and effective transportation system where every roadway user can travel safely and comfortably. Complete Streets strive to provide the best possible blend of service, mobility, and safety for citizens of all ages, income levels and abilities. Mechelle motioned to approve the 3rd and final reading, seconded by David. All voted Aye.

Alleys to survey: David Snider said pins are set, just waiting on the findings from Andy Knisley.

NEW BUSINESS:

Police Department: Kelly and Will addressed council regarding a couple things. The Police Dept has a gun that is out of service, and needs another radio. Matt May has the radio he purchased himself and would like to trade in for the gun. Both are about the same price. Doug motioned to approve, seconded by Mike. All voted Aye. The car that is being donated to

Pine Grove Kennels, needs to have the title switch to them. Mechelle motioned to approve, seconded by Bill. All voted Aye. Will Flautt did not see any issues with the trade or the title.

Property on E. Sheridan: This lot the Village owns needs to have trees and brush removed. Our Emerald Necklace Park grants will cover site improvements. David Snider is waiting on an estimate to remove the trees and brush.

301 E. Main Street: This resident is having drainage issues in the back yard and around the pond. We are still waiting on a contractors estimate to correct the problem.

RES. 18-22 The Nellie Sheridan Wilson Heritage Committee has made a donation of a statue of Nellie Sheridan Wilson to the Village of Somerset, and asks that The Village accept the statue as a donation. Bill motioned to approve, seconded by Doug. All voted Aye except Mike abstaining.

USDA GRANT: Tom reviewed the Project performance activity report for the second quarter. The revised budget was reviewed and the revolving loan is ready for draws. Kelly will work closely with Tom on this. Village needs to approval for invoices for Todd Christensen, Bricker & Eckler, Schooley Caldwell, HVS and AM Sign Museau. David motioned to approve, seconded by Doug. All voted Aye.

PURCHASE OF UNDERWOODS BUILDING: Buckeye Hills sent a letter explaining the process:

- Capital Funds in the amount of \$250,000 had been transferred to The Village in June.
- Governor's Office of Appalachia (GOA) will be the remaining funds of \$100,000.00. The Village will need to draw those funds from the State through the OCEANS systems.

In order to request funds, The following documents will need submitted:

Itemized list of equipment
Copy of the quotes (if needed) *
Invoice
Copy of the check
Pictures of the equipment

In order to request funds for contractual, the following documents must be submitted:

Description of the requested service (Including estimated costs) *
Copy of the contract
Invoice

Any goods or services expected to cost \$20,000 or more in a single agreement must be competitively bid in accordance with Buckeye Hills purchasing policies. In order for Buckeye Hills to have the funds on hand, each gateway will be responsible for submitting in

Bill motioned to execute the Purchase of Underwoods with the above funding, seconded by David. All Voted Aye.

TICK OR TREAT NIGHT: Kelly informed council of dates for a couple villages are us, and the date for New Lexingtons Beggars Night. It was agreed to have beggars night in Somerset on Wed. Oct. 31st from 5:30 to 7.

HEATER FOR COURTHOUSE: Kelly presented council with a couple options for a ventless heater for the courthouse. Bill wants to see if the furnace from the Wilson house will work. Mechelle is to contact someone about this.

Library Alley wall extension and ADA sidewalk: It appears the Library is infringing on the alley right of way but putting up a retaining wall. They also broke the new sidewalk in front. Jenny LaRue would like to see a ADA compliant sidewalk/curb put in.

SOCIAL MEDIA RECORD RETENTION: Kelly is concerned about the record keeping of our website, Facebook page. She and Will Flautt will work on revamping the Record retention

Policy. There are companies that will archive all of our social media sites, but that comes with a price.

BANK RECONCILIATION AND FINANCIALS: Kelly will be providing the month end bank rec and financials each month for approval. David motioned to approve both for August, seconded by Doug. All voted Aye.

There is a tree on Pig Footh Square that needs removed. Tom wants Ann Bonnars approval before doing so.

David motioned to suspend rules for executive session, seconded by Bill. All voted Aye. Mike motioned to go into executive session to discuss Real estate Transaction, seconded by Bill. All voted Aye. 9:25 they entered executive session. Bill motioned to returned from executive session and enter regular session, seconded by David. All voted Aye. No action taken.

PAY ORDINANCES 16-2018 & 17-2018: Since there was no meeting September 4th, there are 2 ordinances for approval. David motioned to approve both, seconded by Bill. All voted Aye.

With no further business to discuss, meeting adjourned at 9:45PM.

President David Snider

Fiscal Officer Kelly Beem