

NOVEMBER 7, 2023
VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING

Members present: Greg Litzinger and Jim Wilson. Also present were Kelly Beem and Kenny Beisser.

Minutes: The Minutes from Oct. 17, 2023 were reviewed. Greg motioned to approve,

Pay Ordinance 17-23: Jim motioned to approve, seconded by Greg.

BPA is still waiting on the service quote for the water plant generator.

Kenny would like to order packets and bottles to test ammonia. He can continue to use the tester provided from George Spears for a while. USA Bluebook quote is \$299.00. To purchase a new tester would be approximately \$675.00. Greg motioned to purchase the packets and bottles from USA Bluebook for \$299.00, seconded by Jim.

Hazen's bill for digging the sewer force main for the second time is \$2850.00.

Kenny states the digest is not quite half full. He had Champion Services remove all the sludge. Their bill was \$9,800.00 which was approved by BPA.

BPA would like to make sure Kenny and Steve are keeping up with the preventive maintenance at the plant and lift stations.

Kenny asked if he and Steve can get some muck boots. Steve would also like to get a microwave. Lane took his when he left. Greg motioned to approve seconded by Jim.

Renee Dennis is the new meter reader.

Ike needs to get AJ and Kenny lab certified ASAP.

Greg motioned to keep Steve on at the sewer plant for up to 25 hours a week at \$25.00. Jim seconded.

Greg asked Kelly to contact EPA on the requirements for the water plant operator on weekends.

Kelly reviewed the financials and the 2024 budgets. Greg motioned to approve, seconded by Jim.

Greg motioned to raise the water rates the standard 3% and add a flat rate of \$5.00 to the sewer rates. Jim seconded. The will be on the first bill due in January 2024.

Aaron Bryant has used sick and vacation time he would like to carry over from his previous employer. This was discussed during his interview. Greg motioned to approve, seconded by Jim.

Greg motioned to increase Ike and Kenny in 2024 to \$29.50 an hour. This is a 3.5% increase. Jim Seconded. Kelly will give their recommendations to council next week. No other increases for now for Steve or Aaron.

No further business was discussed.

President Greg Litzinger

Fiscal Officer Kelly Beem