

VILLAGE OF SOMERSET

JOB POSTING

DATE: JULY 28, 2022

TO: All Qualified Applicants

POSITION: Wastewater Plant Operator

LOCATION: 6805 State Route 668- Somerset OH 43783
100 Public Square- Somerset OH 43783

WORK HOURS: Various hours to meet job demand
Some Nights, Weekends as scheduled

JOB POSTING: See attached Description

RATE OF PAY: Salary based on Experience and Qualifications

QUALIFICATIONS: Valid Driver's License
State of Ohio Class II Wastewater Operator's License

CLOSING DATE: August 10, 2022

THE VILLAGE OF SOMERSET IS AN EQUAL OPPORTUNITY EMPLOYER

**PLEASE SEND RESUMES TO ATTENTION KELLY BEEM:
VILLAGE OF SOMERSET, PO BOX 10 SOMERSET OH 43783
OR EMAIL: somerset.fiscalofficer@yahoo.com**

WASTEWATER PLANT OPERATOR

POSITION DESCRIPTION

GENERAL PURPOSE:

Performs a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of wastewater treatment facility and system.

SUPERVISION RECEIVED:

Works under the general supervision of the Water/Wastewater Operations Manager and the Board of Public Affairs.

SUPERVISION EXERCISED

Supervises as a lead worker for the Wastewater Technician

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Monitors the performance of all equipment, gauges and charts in the treatment plants and pump stations; Records statistical data concerning plant(s) operations; Maintains, operates, repairs and replaces equipment as necessary; Charts lab test results for trend analysis and maintains accurate records of analyses and test results; evaluates data and writes reports as required.

Operates. Maintains and repairs malfunctions at the Water Plant; Repairs gauges, pumps, filters and other controls and equipment

Collects samples and identifies concentrations of chemical, physical or biological characteristics of water/wastewater required in accordance with local, state and federal requirements; Gathers and tests water/wastewater samples for plant efficiency reports as required.

Performs quality control tests on lab equipment and lab analyses; evaluates procedures and results for accuracy and determines appropriate methods.

Calibrates, modifies or repairs instrumentation and control equipment including recorders, flowmeter and other water quality monitoring equipment.

Operates and maintains wastewater pump stations; cleans wet wells and operates pumps and valves to control and adjust flow and treatment process; maintains wastewater booster pump stations and pumping equipment.

Maintains the drawings and schematics of electrical and other systems in the wastewater treatment plant.

Monitors performance of electrical systems, circuits or equipment of the treatment plant, distribution and collection systems.

Leads and trains water technician in acceptable lab methods and procedures to assure accuracy of test results.

Contains and disposes of hazardous wastes generated by the lab in an acceptable method.

Must stay in compliance with EPA Regulations.

Operates and maintains wastewater pump stations; cleans wet wells and operates pumps, valves and all other equipment to control and adjust flow and treatment process; operates and maintains wastewater booster pump stations and pumping equipment.

The ability to perform and record arithmetic computations accurately and quickly; Ability to accurately read and record data from various type or meter dials; Ability to communicate effectively verbally and in writing; Ability to work in inclement weather; Ability to work with angry or difficult customers.

Must be available 24/7 for emergency repairs; Must be on call for nights and weekends as scheduled.

MINIMUM QUALIFICATIONS:

High School diploma or GED equivalent

Must have a Valid Drivers License

Must have Class II Wastewater License

A Class II Water License would be helpful but not necessary

Operators are required to maintain a certification as a Wastewater Treatment Plant Operator in the State of Ohio as a condition of this job classification.

This description is not meant to be all-inclusive of tasks that may be required to be performed on an irregular basis; nor is it intended to be an exhaustive list of all duties and skills that may be required. This job description may change at any time, for any reason, deemed necessary by The Board of Public Affairs or management.