

JANUARY 15, 2019
VILLAGE OF SOMERSET BOARD OF PUBLIC AFFAIRS MEETING

Members present were Karen Cooperider, Greg Litzinger and Jim Wilson. Also present were Kelly Beem and Lane Mulford.

ELECTION OF BPA PRESIDENT: Karen motioned to nominate Jim Wilson as President, seconded by Greg. All voted Aye. Jim accepted the position

MINUTES: The minutes from December 18, 2018 was reviewed. With no changes, Greg motioned to approve, seconded by Karen. All voted Aye.

PAY ORDINANCE 1-2019: After reviewing the bills, Greg motioned to approve, seconded by Karen. All voted Aye.

OLD BUSINESS:

Inactive Accounts: Kelly presented a list of inactive accounts in December. Kelly stated we have 61 inactive accounts that are not paying a minimum bill. BPA would like our meter reader or any of our guys, to check the locations. If there is no longer a house, then we can remove them from the list. The others, BPA wants to charge them the minimum bill, as we are losing money from them, and this reflects us getting and future loans.

Water Tower High St.: We are still not sure of the property lines surrounding the tank and fence. BPA asked Kelly to contact Will Flautt to see if he can find out

Lane reports the fuel pump module on the truck still is not working right. It's not shutting off. BPA told him to get it to Severances. for repair.

BPA wants Kelly to add an additional \$500.00 to the Water improvement fund a month. This will make it \$2,000. A month. Karen made the motion, seconded by Greg. All voted Aye.

Ike needs Flow Meter rebuilt. Cost is around \$400.00. BPA approved him doing this.

Paul is to get price on new circuit boards, and to make sure we have a spare.

NEW BUSINESS:

Kelly suggested we close the office on Mondays instead of Thursdays. This will save the Village money. She can reduce the thermostat in office for 3 days. BPA agreed this would be a good idea. Starting in February, the office will be closed on Mondays and open 9-3 Tuesday thru Friday. Karen made the motion, seconded by Greg. All voted Aye. Kelly will make signs, post on website.

Lane stated Lones will pick up rotor we received from Star Engineering and install. They will also check sewer plant for leak.

Lane stated the uniforms are coming back dirty. Ike is not wearing his anymore because he has received shirts back with grease on the inside of them. Lane is taking his home to launder. Kelly will arrange a meeting with Cintas to discuss us getting out of contract. Council should be involved since Ron has uniforms too.

CLERK POSITION: Kelly talked to BPA about not hiring a person at this time. She is able to do both jobs easily and everything is getting done. Bills are getting out on time. She would like to wait till maybe summer to discuss again. BPA agreed and thanked her for doing that and saving money.

Greg motioned to go into executive session, seconded by Karen to discuss Personnel. Lane was asked to stay.

Kelly discussed with BPA the year-end financials, bank reconciliation. All looks good at this point but sewer still needs to watch the spending. We increased water rates 3% and sewer rates 5% to help the departments.

319 S. Market Street, has a broken sewer line inside the house. They pump the waste out on the street. The Chief stopped and talked to her about it. She said she would get it fixed. But if she does not, we have the right to shut off her water until it is repaired.

Kelly talked to BPA about Kris Kerns water bill from the hole in Wall. He left a balance and has been sent bills for 6-7 months. She also sent the bills to property owner Ted Green. Ted stated that he is not responsible for the bill and that he has never paid a bill there as long as he has owned it. BPA stated that since he is the actual property owner, he is responsible. Kelly to send him another letter.

With nothing further to discuss, meeting adjourned at 7:30pm.

President Jim Wilson

Fiscal Officer Kelly Beem